



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

20 November 2025

DIVISION MEMORANDUM
No. 675, s. 2025

**ADDENDUM TO DM. NO. 663, S. 2025, PRE-WORK ACTIVITY
FOR THE 2025 GAWAD BALISONG DOCUMENTATION**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. As part of the preparation for the 2025 Gawad Balisong, please be informed that there will be a three-day preparation of tarpaulin and flyers at Buhaynasapa Integrated National High School, San Juan West Sub-Office, San Juan, Batangas, on November 24-26, 2025.
2. The members of the 2025 Gawad Balisong Documentation Committee involved in the activity are the following:

No.	Name	Designation/Role	Office/School	Sub-Office
1	Ernesto S. Manalo Jr.	MT-I/Member	Taal Senior High School	Taal
2	John Carlo E. Caya	T-II/Member	Buhaynasapa Integrated NHS	San Juan West
3	Loreta V. Ilao	EPS II - Filipino	SDO – Batangas Province	

3. The transportation expenses of the participants shall be charged to local funds/school/division MOOE, whichever is applicable, subject to usual accounting and auditing procedures.
4. This memorandum will serve as the participants' travel order.
5. Immediate and wide dissemination of this memorandum is desired.

for:
MARITES A. IBANEZ, CESO V
Schools Division Superintendent



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Encl.: as stated

Reference: Division Memorandum No. 663 s. 2025

To be indicated in the Perpetual Index under the following subject:

Issuances : Division Memorandum

LDDDB/ Addendum to DM. No. 663 s. 2025, Pre-Work Activity for the 2025 Gawad Balisong Documentation/
R2-146819/11-20-2025